

All middle school, freshman, and transfer students –

TCP is scheduling a pickup day for all the materials you will need to start the school year. This will include your school issued laptop, textbooks, and other materials for all your classes as well as a schedule of your classes and how to access them from home starting August 5th.

In order to pick up your laptop you will need to bring with you a signed copy of the Laptop User Agreement attached to this letter. Without a signed copy we will not be able to issue you a laptop.

Pick-up day will be **Wednesday, July 29th** from 3-6:30pm. We ask that you arrive to campus during your scheduled time via student last name. Please follow the signs into the parking lot towards the high school entrance. Please stay in your vehicle and wait for an employee to come to you. We will ask for the student's name(s) and the Laptop User Agreement then we will return with a bag containing everything you need to begin the school year.

Pick-up Times –

- 3pm-4pm Last Names A-H
- 4pm-5pm Last Names I-P
- 5pm-6pm Last Names Q-Z
- 6pm-6:30pm Anyone unable to pick up at the times above may use this time to pickup

If you cannot make these times please email thalvorson@tricityprep.org for an appointment to pick up your items.